

**Minutes of Berryfields Annual Parish Council Meeting  
held at Roman Park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT  
on Wednesday 19 June 2024.**

**Present:** Councillors Laurilee Green (Chairman), Rick Smith (Vice Chairman), Arun Sekhar, Bindu Gundapudi, Gareth Lane, Louise Rees, Nigel Pike, Paul Redshaw, Anthea Cass (Clerk), Sarah Tomlin (Deputy Clerk and minute taker)

**24.1 Apologies for absence**

Councillor Yandrapati, Councillor Harmes, Buckinghamshire Councillor Ashley Waite

**24.2 Declarations of interests** in items on the agenda

No declarations of interest.

**24.3 Open forum** (under adjournment):

CLlr Lane commented the bridge on the public footpath at the far end of the sheep field appeared to be broken and might be a concern for public injury. The Clerk said she will look into it and find out who is responsible for the maintenance of the bridge.

**24.4 Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after the publication of this agenda:

[24/01451/APP | Householder application for loft conversion with dormers | 57 Comet Way Aylesbury Buckinghamshire HP18 1AJ \(aylesburyvaledc.gov.uk\)](#)

**Resolved to be neutral.**

Proposed by: CLlr Redshaw

Seconded by: CLlr Rees

**24.5 Minutes**

To agree on minutes of the Parish Council Meeting held 19 June 2024.

Proposed by: CLlr Smith

Seconded by: CLlr Rees

## 24.6 Land and Facilities

### LAND TRANSFERS

#### Land transfers to Berryfields Parish Council

To **note** that the land Transfer documents and associated financial arrangements have been agreed by the council's solicitors and **authorise** the chairman and parish clerk to sign the Transfers on behalf of Berryfields Parish Council to complete the transaction. To further instruct the council's solicitors to register title to the land with HM Land Registry on behalf of Berryfields Parish Council at the earliest opportunity. Financial details in the Clerk Report.

#### **Resolved to be in favour.**

Proposed by: Cllr Redshaw

Seconded by: Cllr Smith

#### **Roman Park & Village Hall**

Update as circulated on Clerk's report.

### PLAY INSPECTION COMPANY

Councillors to approve the annual Play Inspection quote for 2024 licence app (circulated). This is for the app on the tablet/phone used when inspecting parks

#### **Resolved to be in favour.**

Proposed by: Cllr Lane

Seconded by: Cllr Smith

### MUGA

The MUGA play area and mound work from Proludic is now complete. They are making good the haul road and surrounding area and are scheduling an inspection. This work can then be signed off and payment will need to be made.

RTM has provided a quote to landscape the mound as follows:

- Viewing mound, spray off, rotovate and seed, £900+ vat
- Grass cut to viewing mound after seeding, £50+ vat per cut

Councillors to approve.

#### **Resolved to be in favour.**

Proposed by: Cllr Smith

Seconded by: Cllr Pike

## 24.7 Finance

24.7.1 To agree the payment run for June 2024 (see attachments below)

Councillors approved unanimously.

Proposed by: Cllr Smith

Seconded by: Cllr Rees

24.7.2 To agree the accounts to the end of May 2024 as circulated  
Councillors approved unanimously.  
Proposed by: Cllr Rees  
Seconded by: Cllr Smith

## 24.8 **Events**

**Youth Club** – going well, very popular, decision to be made if it should continue to run on Thursdays throughout the summer

**Summer events** – Everything booked and in place. Poster required for Our Berryfields, and to print for schools before the end of term. .

### **Christmas**

Afternoon Tea - provisionally booked for Thursday 5<sup>th</sup> December

Santa's Grotto - Craft Fayre and School Choir provisionally booked for Sunday 15<sup>th</sup> December.

Christmas Float - date to be discussed and confirmed with Cllr Waite

## 24.9 **Meetings & matters of report**

Cllr Rees reported she has undertaken a task to assist the Roman Park Food Bank with organised collections on the first and last Wednesday of the month, advertising leaflets to follow.

Cllr Smith reported he has been in conversation with Bucks Conservation Trust (BCT) regarding The Quarrendon Leys site which adjoins Berryfields. BCT are keen to discuss ways to preserve the history of the area. Cllr Smith has requested an article from them for Our Berryfields and has agreed to be the link between them and Berryfields Parish Council.

## 24.10 **Dates of next Parish Council Meeting**

Annual Parish Council Meeting Wednesday 17<sup>th</sup> July 2024

**BERRYFIELDS PARISH COUNCIL Payment run 19 June 2024**

| BERRYFIELDS PARISH COUNCIL Payment run 19 June 2024 |   | Net        | VAT        | Total £    |
|---|---|------------|------------|------------|
| <b>BARCLAYS</b>                                     |   |            |            |            |
| D/L LUCAS   | Lawn care and park inspections inv BPC16/06/2024      | £ 300.00   | £ 0.00     | £ 300.00   |
| Alan Gibbons  | Park inspections June                                 | £ 50.00    | £ -        | £ 50.00    |
| See The Light                                       | CCTV inv 25852399                                     | £ 76.00    | £ 15.20    | £ 91.20    |
| Nolan Support Services                              | Flytipping collection - to be recharged to Consortium | £ 96.40    | £ -        | £ 96.40    |
| NEWRECYCLING  | Removal of tyres from allotments                      | £ 12.00    | £ 2.40     | £ 14.40    |
| RTM   | Strim allotment plot inv 4687                         | £ 50.00    | £ 10.00    | £ 60.00    |
| RTM   | Monthly contracted maintenance work inv 4692          | £ 2,752.86 | £ 550.57   | £ 3,303.43 |
| Pickerings  | Container hire inv 1197114                            | £ 110.40   | £ 22.08    | £ 132.48   |
| Pickerings  | Container hire inv 1197115                            | £ 184.00   | £ 36.80    | £ 220.80   |
| Kellys Donkeys                                      | Deposit for donkeys for summer event                  | £ 100.00   | £ 20.00    | £ 120.00   |
| Gus Orchard   | Internal Audit fee                                    | £ 380.00   | £ -        | £ 380.00   |
| Shard Tec   | Office 365 and monthly fees inv no 4726               | £ 112.10   | £ 22.42    | £ 134.52   |
| Dan Blaze   | deposit for childrens holiday show                    | £ 100.00   | £ -        | £ 100.00   |
|   |   | £          | £          | £          |
|   |   | £ 4,323.76 | £ 679.47   | £ 5,003.23 |
| <b>LLOYDS</b>                                       |   |            |            |            |
|   |   |            | £ -        |            |
| Consultancy - hall                                  | Hall Duty Manager inv 17/6/24                         | £ 1,485.00 | £ -        | £ 1,485.00 |
| RCF Windows   | Replacement window lock for kiosk                     | £ 141.67   | £ 28.33    | £ 170.00   |
| RCF Windows   | Replacement for cracked window in kiosk               | £ 205.83   | £ 41.17    | £ 247.00   |
| Aston Cleaning                                      | Monthly cleaning for hall and hygiene bins INV 2707   | £ 844.03   | £ 168.81   | £ 1,012.84 |
| JNC Events  | Red carpet for event - recharged to hirer             | £ 166.66   | £ 33.99    | £ 199.99   |
| JNC Events  | Stage hire for event - recharged to hirer             | £ 15.00    | £ 3.00     | £ 18.00    |
| DAYLA in1497408v                                    | coke case   | £ 13.48    | £ 2.70     | £ 16.18    |
| Baughan Pest Control                                | Bi monthly Pest control Roman Park inv 6834           | £ 120.00   | £ 24.00    | £ 144.00   |
| DAYLA inv 1499605                                   | bar stock   | £ 260.81   | £ 52.16    | £ 312.97   |
| DAYLA INV 1501855                                   | bar stock   | £ 930.36   | £ 186.07   | £ 1,116.43 |
| Prestige Commercial Cleaning                        | deep clean of the kiosk                               | £ 185.00   | £ 37.00    | £ 222.00   |
|   |   |            |            |            |
|   |   | £ 4,367.84 | £ 577.23   | £ 4,944.41 |
|   |   |            |            |            |
|   | <b>TOTAL</b>  | £ 8,691.60 | £ 1,256.70 | £ 9,947.64 |
| <b>Receipts Barclays</b>                            |   |            |            |            |
| -----   | Allotment Rent  | £ 375.01   |            | £ 375.01   |
|   |   | £ 375.01   | £ -        | £ 375.01   |
| <b>Receipts Lloyds</b>                              |   |            |            |            |
|   | HALL HIRE to 31/5                                     | £ 3,354.17 | £ 670.83   | £ 4,025.00 |
|   | BAR to 31/5   | £ 2,036.53 | £ 407.31   | £ 2,443.84 |
|   | TENNIS COURT INCOME                                   | £ 198.14   | £ 39.63    | £ 237.77   |
|   |   | £ 5,588.84 | £ 1,117.77 | £ 7,968.30 |